

## SOUTH EAST DEVON HABITAT REGULATIONS JOINT COMMITTEE

### Forward Plan of Key Decisions

This plan contains all the Key Decisions that the Committee intends to take at its next meeting.

Key Decisions are defined by law as “**an executive decision** which is likely :–

(a) to result in the Committee or any of the Councils incurring expenditure which is, or the making of savings which are, significant having regard to the Committee’s or the Councils’ budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in any of the Councils’ area

In accordance with section 9Q of the Local Government Act 2000, in determining the meaning of “significant” in (a) and (b) above regard shall be had to any guidance for the time being issued by the Secretary of State.

**A public notice period of 28 clear days is required when a Key Decision is to be taken by the Committee even if the meeting is wholly or partly to be in private.** This document includes notice of any matter the Committee considers to be Key Decisions which, at this stage, should be considered in the private part of the meeting and the reason why. Any written representations that a particular decision should be moved to the public part of the meeting should be sent to the Democratic Services Team (address below) as soon as possible. **Members of the public have the opportunity to speak on the relevant decision at meetings (in accordance with public speaking rules) unless shown in bold.**

The Committee may only take Key Decisions in accordance with the requirements of the Committee’s Rules of Procedure and the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012. A minute of each Key Decision is published within 2 days of it having been made. This is available for public inspection on the relevant Council’s website <http://www.eastdevon.gov.uk>, and at Blackdown House, Border Road, Honiton, Devon. The law and the Committee’s Rules of Procedure provide for urgent key decisions to be made without 28 clear days’ notice of the proposed decisions having been published. A decision notice will be published for these in exactly the same way.

#### **Obtaining documents**

Committee reports made available on the Council’s website including those in respect of Key Decisions include links to the relevant background documents. If a printed copy of all or part of any report or document included with the report or background document is required please contact Democratic Services (address as above).

| Decision  | List of documents | Lead/reporting Officer  | Date of Meeting | Operative Date for decision (assuming, where applicable, no call-in) | Part A = Public meeting<br>Part B = private meeting [and reasons] |
|---|-------------------|---|-----------------|--|---|
| East Devon Pebblebed Heaths visitor access consultation |                   | Naomi Harnett, Principle Projects Manager<br><br>Neil Harris, Habitats Regulations Delivery Manager | 28 January 2020 | 5 February 2020  | Part A  |

Table showing potential future key decisions which are yet to be included in the current Forward Plan

| Future Decisions |  | Lead / reporting Officer | Consultation and meeting dates (Committees, principal groups and organisations)<br>To be confirmed | Operative Date for decision<br>To be confirmed |
|------------------|--|--------------------------|--|--|
| 1                |  |                          |  |  |
| 2                |  |                          |  |  |
| 3                |  |                          |  |  |

The members of the Habitat Regulations Executive Committee are as follows: Cllr Susie Bond (Chair) (Deputy Leader of the Council and Strategic Development Portfolio Holder, East Devon District Council), Cllr Rachel Sutton (Labour Group Deputy Leader and Portfolio Holder for Climate and Culture, Exeter City Council), and Cllr Martin Wrigley (Portfolio Holder for Communities and IT, Teignbridge District Council).

Members of the public who wish to make any representations or comments concerning any of the key decisions referred to in this Forward Plan may do so by writing to the identified Chair of the Executive Committee, c/o the Democratic Services Team, Council Offices, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ. Telephone 01395 517546.

December 2019